

BOARD MINUTES
Newcomers of Catawba Valley Board Meeting

May 24, 2017
Patrick Beaver Library

ATTENDEES:

Joe Paussa, Vince LeGrand, Michile LeGrand (non board member), Denise Bukovan, Bob Jones, Dianne Straley, Adra Kryszczuk and Francine Gissy. Absent: Carol Hoover.

WELCOME: Joe Paussa, Vice President

Joe Paussa called the meeting to order at 10:05am.

Board Minutes: Francine Gissy

Adra Kryszcauk made a motion to accept the minutes and Vince LeGrand seconded the motion. The motion passed unanimously.

TREASURER REPORT: Vince LeGrand

Beginning Balance: May 1, 2017	\$4,097.46
Total Income:	393.00
Total Expenses:	<u>364.02</u>
Ending Balance: April 26, 2017	\$3,826.44

DOMINOS RACKS: Dianne Straley

Dominos racks have been made and Dianne thanked members who participated in the project.

CHARITIES: Joe Paussa

Joe Paussa recommended adding Cooperative Christian Ministries (CCM) to the list of charities supported by Newcomers. This topic and the charity rotation schedule will be addressed at a later meeting.

MARKETING: Denise Bukovan

Denise reviewed the following forms for marketing and the board approved all lists with the following recommendations.

EVENT HOST INFORMATION FOR NEWS (the form will be placed on the website)

- State: Information is to be used by Denise Bukovan, 'only'.
- Replace: Delete .pdf photos and replace with jpeg photos.
- Add: Date of Event

- Add: Example to guide event hosts on proper way to provide brief information.

EVENT PHOTO RELEASE FORM

- Add: Insert NCV next to the title Newcomers of Catawba Valley. NCV will be used in the text of the photo release form rather than spelling out the acronym.
- Add: This photo may appear in the newspaper.

PHOTO RELEASE TO BE ADDED TO MEMBER APPLICATION

- Add: Place on the bottom of the application form.
- Add: Insert NCV next to the title Newcomers of Catawba Valley. NCV will be used in the text of the form rather than spelling out the acronym.
- Add: These photos may appear in the newspaper and other publications.

POLICY ON MEMBERS TALKING TO REPORTERS

- No changes were made to this policy.

ALTERNATE VENUES for EVENTS: Denise Bukovan and Vince LeGrand

- The board reviewed the Analysis of Alternative Venues for Newcomers Activities/Events which includes type of events to be considered and evaluation criteria. The board approved the analysis and evaluation with one recommendation to add the Fire Marshall rating for each venue.

NEW BUSINESS:

Dianne Straley is organizing the October 11, 2017 general membership meeting. The venue will be the outside pavillion at the Governor's Western Residence in Asheville, NC. The time will be from 10:00am – 2:00pm. The program will feature Karl Campbell, Appalachian State University Professor, who specializes in the history of Senator Sam Irvin.

Adra Kryszczuk recommended a compilation of 'email tips' be emailed to the general membership in addition to listing information in the monthly newsletter. The goal is to ensure emails are sent to the correct individua(s) with correctly worded content. Vince LeGrand will make a list to include, but not be limited to: How to check the 'To' line to avoid sending emails to the wrong recipients, including content in the subject line, etc.

The meeting ended at 11:08 am.

Next Board Meeting: Wednesday, June 28, 2017/10:00am/Patrick Beaver Library

Minutes submitted by,
Francine Gissy
Treasurer

